Group skills peer assessment template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key skill** | 0 | 1 | 2 | 3 |
| **Contribution** Generate, discuss and develop ideas (in person, or using remote communication)  | Did not contribute, nor develop ideas from a discussion.  | Completed some research, but did not share ideas. Or, shared some ideas in response to a discussion.  | Brought ideas to the group for discussion but found critical discussion of these ideas more difficult. Or, made suggestions to develop the ideas of others.  | Compiled findings from a variety of sources and shared recommendations with the group. Was able to critically and positively respond to suggestions from others.  |
| **Communication** Share learning and skills **Ethical conduct** Play a role in creating a healthy working environment  | Did not share any learning or skills with the group. Did not listen to others.  | When prompted, supported others with knowledge or skills. Listened to others to a limited extent.  | Offered to share knowledge/ skills to aid the progress of the group. Took opportunities to listen to others.  | Consistently supported the group with knowledge/ skills. Actively listened to others.  |
| **Ethical conduct** Play a role in creating a healthy working environment  | Actively created conflict with others or did not engage with issues facing the team.  | Took a passive role in the group. Found it difficult to negotiate with or listen to others.  | Was willing, fair and transparent in their interactions with the team.  | Showed skill in identifying issues and sensitively discussing them with others. Was encouraging and respectful of all voices in the team.  |
| **Professional conduct** Meet expectations and uphold commitments  | Did not communicate updates, nor meet expectations/commitments to the group.  | Met some deadlines and partially upheld commitments.  | Met most deadlines and upheld most commitments. Gave some progress updates to the group.  | Fully met expectations and upheld all commitments. Gave regular updates to the group on progress made.  |